



Kiribati Ship Registry Pte Ltd

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REGISTRY CIRCULAR RC/4/2012

09/21

TO : Ship Owners, Ship Managers and Ship Operators

SUBJECT : **BAREBOAT CHARTER OUT (BBC-OUT) REGISTRATION PROCEDURES**

PURPOSE : This Circular is to inform all Owners and Managers on the procedures to apply for Bareboat Charter-Out (BBC-Out / Suspension) for their Kiribati flagged vessel(s) on Kiribati Registry for International Ships (KRIS) Portal. To apply for suspension, vessel is to have already registered with Kiribati under NORMAL registration (refer to Registry Circular RC/1/2012)

A. GENERAL INFORMATION

1. BBC-Out registration applies for ship owners / operators, who in their capacity, wish to suspend their vessel(s) registration under Kiribati flag in order for the vessel to be registered under another administration/flag state due to commercial reasons.
2. Kiribati has adopted the Vessel Electronic Certificates Implementation (refer to Marine Circular 37/2017).
3. To login to KRIS Portal or to register for an account, please head to KRIS Portal login page found at <https://kiribaship.com>.
4. KRIS users will be able to access their vessel(s) online and apply to suspend a vessel's registration by going under <Registry & Attestation/Exemption Certificates> tab, selecting the <Apply for Miscellaneous Certificates> button, and finally selecting <Apply> for a "Certificate of Suspension" and follow the online instructions.
5. The submission of the required documents (refer to Part B) shall be done on KRIS Portal.
6. Once the above documents are verified and confirmed in order, the registration of the vessel will be suspended and a Certificate of Suspension will be issued with its validity based on the number of months remaining on the vessel's registration, or the date of expiry of the Bareboat Charter Agreement between the ship owner and charterer, whichever is earlier.
7. The Certificate of Suspension may be renewed upon its expiry and will be issued annually in accordance to the anniversary date of the vessel on condition that the annual fees payable to the Kiribati Ship Registry are up-to-date. During this temporary closure, mortgages already recorded shall remain recorded in the Kiribati Ship Registry and new mortgages may be recorded if required (subject to approval of prior mortgagee(s) where applicable).

B. DOCUMENTS FOR SUBMISSION

The below documents (as applicable) shall be uploaded on KRIS Portal in order for the Administration to review the application:

1. Notarized Bareboat Charter Agreement
2. Consent from the Registered Mortgagee (if applicable)
3. Applicant's Passport or ID (if different from the applicant found in the records of KRIS)
4. Power of Attorney to Applicant (required only where the Applicant is not a Director)

C. DOCUMENTS FOR SUBMISSION TO RE-ACTIVATE

The below documents (as applicable) shall be submitted by email to ops@kiribaship.com to re-activate:

1. Certificate of Closure from Bareboat Charter Flag
2. Latest Survey Status
3. Crew List

Please do not hesitate to contact us should you have any further queries.

Best regards,

Operations Department
Kiribati Ship Registry